English Language Learner Co-Enrollment Pilot Training

Data Collection as a Partnership

CALJOBS BREAKOUT SESSION

SEPTEMBER 16, 2019
Data Collection as a Partnership

More and more, effective data collection depends on an effective, efficient partnership between Title I and II providers in each region.

- The federal monitoring visits now always include DOL and DOE representatives working as a team
- Much of the feedback applied to both Title I and II programs, and requires a partnership approach to respond effectively
- Increased emphasis at the state and federal level on Integrated Education and Training (IET) which includes participation in both partner programs
- AB 2098 passed last year, and a committee has convened and identified priorities statewide “developing a comprehensive statewide report on programs and services that … support California immigrants.”
- Professional conferences now target Title I and II collaboration and joint participation
Data Collection

Without data, we cannot show the success of the grant!

Topics for Today’s Discussion:

1. Data Collection in Program Application
2. Data Collection of Program Services
3. Data Collection of Performance Data
Program Application

DATA COLLECTION
Data Collection

Record individual enrollment information into CalJOBS.

▪ Input SSN for individuals that have one and are willing to provide it.
  ▪ WIOA I participants can use a “pseudo SSN” per WSIN12-37.

▪ Complete Title I application.
  ▪ All Title I application questions should be reviewed and completed as accurately as possible.

[Title I - Workforce Development (WIOA) Application]
Data Collection: Title I Application

- Select **ALL** applicable barriers to employment.
  - This includes, but is not limited to: English Language Learner, Basic Skills Deficient/Low Levels of Literacy, and Cultural Barriers.

**Title I - Workforce Development (WIOA)**

- **Public Assistance**
  - Intro
  - Veteran
  - Public Assistance
  - Miscellaneous

- **Barriers**
  - Contact
  - Employment
  - Barriers
  - Eligibility Summary

- **Household and Income**
  - Demographic
  - Education
  - Household and Income
Data Collection: Partner Programs

- Identify if individual is receiving services from WIOA partner programs.
  - WIOA Title I Application
  - Partner Programs

- Partner Programs include:
  - Adult Education
  - SNAP E&T
  - Vocational Rehabilitations
  - And more!
Program Services
DATA COLLECTION
Overview of WIOA Activity Code Types

- Basic Career Services
  - Self-service
  - Workforce Information-Only Services
  - Staff-Assisted
- Individualized Services
- Training Services
- Supportive Services
Supportive Services

- Supportive Services are designed to provide a participant with resources necessary to enable participation in career and training services.
- Adult and Dislocated Worker participants identified as needing ongoing supportive services must still be participating in career services (other than follow-up), training activities, or both to continue to receive supportive services.
- Supportive services may not be used to extend the date of exit for performance accountability purposes.
Data Collection: Services

Record services provided to program participant into CalJOBS.

- Record initial services provided at intake and any subsequent services over the course of enrollment.
- Full list of CalJOBS Activity Codes can be found in [WSIN17-09](#).
Key Co-enrollment Pilot Codes

- **CalJOBS Activity Codes**
  - Code 108 – Referred to WIOA Services (not training)
    - Can be used for referrals to WIOA services outside of Title I (e.g. referral to Wagner-Peyser)
  - Code 140 – Referred to Other Federal/State Assistance
  - Code 214 – Adult Literacy, Basic Skills, or GED Preparation
    - Code can be used for referrals to programs under Health and Human Services Umbrella (e.g. CalWORKS, CalFRESH, refugee programs, etc.)
  - Code 222 – English as Second Language (ESL) Services

- Monthly reconciliation of services with Services Provided Individuals reports.
Performance

DATA COLLECTION
WIOA Performance Indicators

WIOA uses Performance Indicators to evaluate program and student/participant performance.

One of these Performance Indicators is Measurable Skill Gains (MSG). WIOA defines five different MSGs to monitor progress and results.

- Effectiveness to Employers
- Employment after 2Q
- Employment after 4Q
- Median Earnings
- Credential Attainment Rate
- Measurable Skill Gains (MSG)
WIOA Performance: 
Measurable Skill Gains (MSG)

1. Educational Functioning Level (EFL)
2. Secondary Diploma
3. Secondary/Postsecondary Transcripts
4. Training Milestones
5. Skills Progression
Big Picture: WIOA MSGs for Title I and II

With the issuance of joint performance guidance from the U.S. Dept of Labor and Education, the MSGs are applicable to all titles; however, some are more appropriate for WIOA Title I while others for WIOA Title II.
The following MSGs apply to both WIOA Title I and II:

- EFL
  - Pre/Post Tests
  - HS credits/Carnegie Units
  - Enrollment in Postsecondary Education
- Secondary School Diploma or equivalent
WIOA MSGs for Title I

The following MSGs apply to Title I, but are not used by Title II:

- Secondary and Postsecondary School Report Card/Transcript
- Training Milestones
- Passage of an Exam
Educational Functioning Level (EFL)

Learner is enrolled in education/training below the post-secondary level, and demonstrates learning gain of one EFL. An EFL can be achieved in three ways:

1. Pre/post-test gains
2. HS Credits (Carnegie Units)
3. Enrolls in Post-Secondary after program exit
Under Title I Application, expand the “Literacy & Numeracy” section:

- Select [Create Literacy & Numeracy Records]
- Enter pre-test information

Once post-test is administered, the same steps should be followed to add the post-test data.
EFL: High School Credits

Through high school credits, the learner progresses from the 9th/10th grade level at enrollment, and progresses to the 11th/12th grade level sometime during the program year.

*Currently, no place to capture in CalJOBS.*
EFL: Enrollment in Postsecondary Post-Exit in CalJOBS

Follow-ups

Create Local Follow Up

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<th>Date Complete</th>
<th>Status</th>
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<td>1st Quarter After Exit</td>
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<tr>
<td>06/30/2019</td>
<td>Required</td>
<td>4th Quarter After Exit</td>
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Post-Exit Placement Information

Previous Follow-up Placement and Date Information: Not Applicable

Placement in Quarter 7/1/2018 - 9/30/2018:
Post-secondary Education
Secondary Diploma

- Learner participates or enrolls into program without a HS diploma and receives a HS diploma or HS equivalency during the program year.
- For HSE in California, the learner can pass the GED, HiSET, or TASC.
Secondary School Diploma in CalJOBS

Under Title I Application, expand the “Credential” section:

- Select [Create Credential]
- Select [High School Diploma] or [Secondary/High School Equivalency]
Secondary School Transcript/Report Card

- Receipt of a secondary transcript or report card for one semester showing that the participant is achieving the State unit’s policies for academic standards.
Secondary School Transcript in CalJOBS

Under Title I Application, expand the “Measurable Skill Gains” section:

- Select [Create Measurable Skill Gain]
- Select [Secondary Transcript/Report Card] and [Report card/transcript...]
Postsecondary Transcript

- Learner enrolls in a post-secondary institution during the program year, and completes at least 12 credit hours.

- Measures “enrollment” by the presence of a transcript or report card documenting the hours of enrollment.
Under Title I Application, expand the “Measurable Skill Gains” section:

- Select [Create Measurable Skill Gain]
- Select [Post-Secondary Transcript/Report Card] and appropriate option from dropdown
Training Milestone

- Participant is in an education or training program and accomplishes one or more of the following:
  - Masters specific job skills or steps required for that job
  - Receives pay increase
  - Attains performance increase on the job
  - Completes one apprenticeship program
  - Completes other locally defined work outcome
Training Milestone in CalJOBS

Under Title I Application, expand the “Measurable Skill Gains” section:
- Select [Create Measurable Skill Gain]
- Select [Training Milestone] and appropriate option from dropdown
Skills Progression

- Learner *passes an exam* during the year that is required for a job, or that demonstrates progress in attaining technical or occupational skills.

- Exam can be a hands on occupational skills demonstration, written test, standardized pre/post-test, or other method of assessment that clearly demonstrates skill progression or attainment.
Skills Progression

Under Title I Application, expand the “Measurable Skill Gains” section:
- Select [Create Measurable Skill Gain]
- Select [Skills Progression] and appropriate option from dropdown

<table>
<thead>
<tr>
<th>Skill Attainment Information</th>
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<tr>
<td><strong>Program:</strong></td>
</tr>
<tr>
<td>Title I - Workforce Development (WIOA)</td>
</tr>
</tbody>
</table>

Fill in the following information for the skill achievement.

- **Skill Type:**
  - Skills Progression

- **Date Skill Attained:**
  - Today

- **Type of Achievement:**
  - Successfully completed a required exam for a particular occupation
  - Satisfactory progress in attaining technical or occupational skills as evidenced by trade-related benchmarks such as knowledge-based exams
  - Other skills progression achievement
Performance Guidance

**WSD19-03**: Performance Guidance

- Explanation on each WIOA performance indicator.
- **Attachment 4 – Guide Card: Entering a Credential and MSG**
Questions?