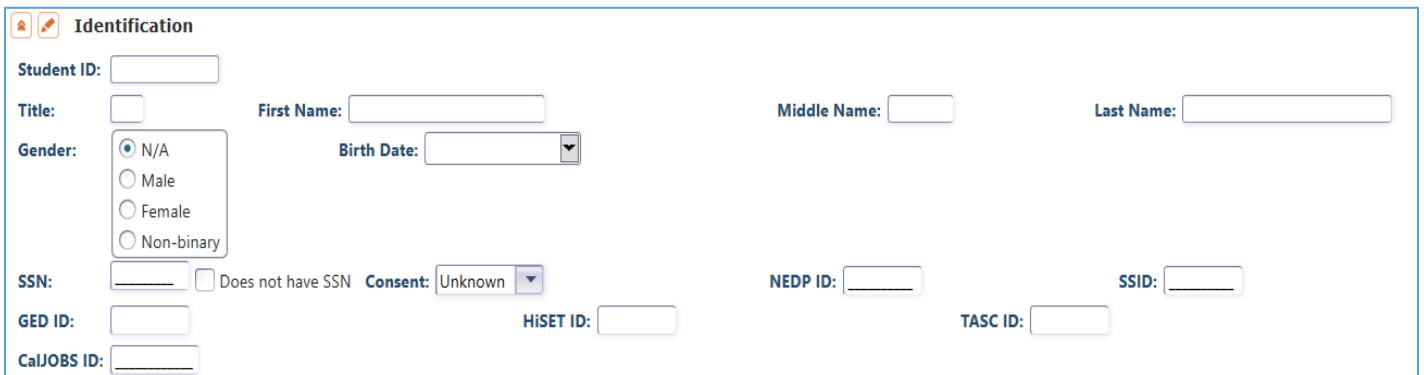


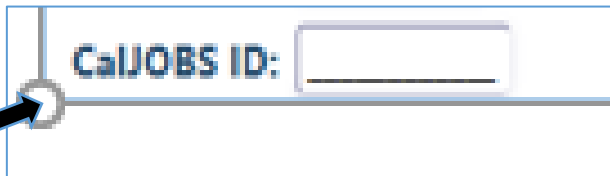
### Adding CalJOBS ID for an Existing Student in TE

1. On the Records menu, go to Students and select Demographics.
2. This opens a screen with ALL demographics fields.
3. Under **Identification**, locate the CalJOBS ID field and enter the CalJOBS ID (max 12 digits).



The screenshot shows the 'Identification' section of a form. It contains the following fields and options:

- Student ID:
- Title:
- First Name:
- Middle Name:
- Last Name:
- Gender:  N/A,  Male,  Female,  Non-binary
- Birth Date:
- SSN:   Does not have SSN
- Consent:  Unknown
- NEDP ID:
- SSID:
- GED ID:
- HiSET ID:
- TASC ID:
- CalJOBS ID:



A close-up view of the 'CalJOBS ID' field. The text 'CalJOBS ID:' is in blue, and the input field is a white box with a blue border. A black arrow points to the input field.